

**Administrative Policy 004 –
Accessibility Needs and Employment
Opportunities Policy**

Date Issued: August 9, 2013

Date Updated: April 1, 2024

1. Purpose

To ensure an employees' accessibility needs are considered for all employment opportunities.

2. Application

This policy applies to all Managers.

3. Requirements

Managers must refer to A Manager's Guide to Removing Barriers from the Recruitment Selection Process in the OPS to ensure there are no barriers that would affect employment opportunities for persons with disabilities.